COMPLETED ACTIONS WILL BE MOVED TO THE 'REPORTED COMPLETE' TAB ONCE THEY HAVE BEEN NOTIFIED TO THE COMMITTEE					RED TEXT INDICATES UPDATES MADE SINCE THE LAST MEETING BLUE TEXT INDICATES NEW ACTIONS ADDED FOLLOWING THE LAST MEETING		
Action Number	Meeting Date	Action	Owner	Directorate	Progress Update	Due date	Reported complete
1		check and confirm if the Human Rights Act is highlighted as a workshop requirement for social workers	Claire Ward	Corporate Centre	Legal services checking	02 November 2021	OVERDUE
2	07 September 2021	provide an example of an induction pack for new starters	Claire Ward	Corporate Centre	Legal services checking	02 November 2021	OVERDUE
3	07 September 2021	seek an update on the schools update briefing promised on 28 July 2020.	Clerk to the committee	Corporate Centre	Updates added to recommendation tracker	02 November 2021	COMPLETED
4	05 August 2021	Advertise and recruit to the Co-optee positions	Clerk to the committee	Corporate Centre	In progress.	01 September 2021	OVERDUE
5	12 October 2021	Circulate to the Committee the Key Performance Indicators (KPIs) of the Children's Centre Service contracts, with comparisons of the different providers used within the County.	Richard Watson		To be completed	07 December 2021	
6		The Deputy Monitoring Officer to provide the Committee with the current procurement rules, including the guidance on current exemptions to these rules.	Kate Charlton	Corporate Centre	Legal services checking	07 December 2021	
7	12 October 2021	Information on the Friends of Ledbury to be forwarded to the Committee.	Richard Watson		To be completed	07 December 2021	